

**Practice Note – PNRST2
Residential Tenancies List – Director of Housing Bond Applications**

Application	Residential Tenancies List
Effective date	13 December 2018
Supersedes	Previous version of PNRST2 issued on 1 July 2016
Special note	Please ensure that you are using an up-to-date version of this practice note. Other practice notes may also apply.
Further information	A complete set of current practice notes are available on the Tribunal’s website at www.vcat.vic.gov.au

Introduction

- 1 This practice note applies to the practice of the Tribunal in exercising a function allocated by the *Victorian Civil and Administrative Tribunal Rules 2018* (Vic) to the Residential Tenancies List of the Residential Tenancies Division.
- 2 The purpose of this practice note is to regulate the Tribunal's procedures concerning applications relating to bonds paid or contributed to by the Director of Housing (whether under Part 10 of the *Residential Tenancies Act 1997* (Vic) or otherwise). This practice note is made in consequence of the Director of Housing having formally advised the Tribunal that the Director requires only to be notified of any order made by the Tribunal.

Definitions

Word	Definition
Landlord	A landlord within the meaning of section 404 of the <i>Residential Tenancies Act 1997</i> (Vic).

Applications relating to bonds paid or contributed to by the Director of Housing

- 3 Where a landlord applies to the Tribunal for a determination directing the Residential Tenancies Bond Authority to pay out an amount of bond to the landlord, the landlord

must inform the Tribunal whether the bond has been paid or contributed to by the Director of Housing.

- 4 In proceedings where the bond has been paid or contributed to by the Director of Housing the Tribunal will not require that the Director of Housing be named or joined as a party to the proceeding, or that a copy of the application be served on the Director of Housing. The Tribunal will not give the Director of Housing notice of hearing. The Tribunal will not notify the Director of Housing of any order made by the Tribunal in the proceeding.